

Nolan Davidson

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OBJECTIVE: To find a full-time job in the broadcasting industry.

QUALIFICATIONS

- ✓ Six years of customer service experience
- ✓ Used to multi-tasking in a fast-paced environment
- ✓ Able to adapt to changing environments
- ✓ Self motivated fast learner
- ✓ Capable of leading people and taking direction
- ✓ Proficient in basic Math
- ✓ Proficient with Microsoft Office, Windows, and Android OS
- ✓ Knowledgeable of Adobe Audition, iMediaTouch, Newsroom 3.1 and VoxPro
- ✓ Fully vaccinated against Covid-19

CERTIFICATES

- ✓ Alberta High School Diploma
- ✓ Class 5 Driver's License
- ✓ Member of the SAIT chapter of the Phi Theta Kappa Honor Society

EDUCATION

- **Southern Alberta Institute of Technology** **September 2020 – Present**
Diploma – Radio, Television and Broadcast News – Radio Major
 - ✓ Run on-air shows using prepped material, iMediaTouch, VoxPro sound elements, and sound board operation
 - ✓ Preparing voicetracked on-air shows for evenings and weekends
 - ✓ Produce commercials, IDs, promos, and features using Adobe Audition and loading them into iMediaTouch
 - ✓ Write thirty and fifteen second commercials as well as features.
 - ✓ Prepare and present News and Sports casts using Newsroom 3.1
 - ✓ Work with local businesses and organizations to develop sales packages
 - ✓ Develop promotional outlines for a simulated new station image
 - ✓ Write and voice on-remote advertisements for businesses.
- **University of Alberta** **September 2019 – April 2020**
Bachelor of Education – Secondary – Physics Major, Social Studies Minor

WORK EXPERIENCE

- **Wendy's** **September 2015 – August 2021**
 - **Shift Supervisor** **September 2019 – August 2021**
 - ✓ Manage and direct crew members
 - ✓ Ensure all food is fresh and ready to serve
 - ✓ Ensure all closing procedures are completed
 - ✓ Cash out tills at the end of the night
 - ✓ Handle customer complaints
 - ✓ Entrusted with the store key as well as safe and alarm codes
 - **Crew Member** **September 2015 – September 2019**
 - ✓ Take and hand out orders in drive-thru and front counter
 - ✓ Prepare sandwiches, fries, and salads
 - ✓ Ensure the kitchen and dining area are clean
 - ✓ Cook burgers, chicken, and baked potatoes
 - ✓ Wash dishes and serving trays
 - ✓ Clean all of the equipment at the end of the night

References available upon request